

**DGN MUSIC BOOSTERS MINUTES**  
**DECEMBER 2, 2008**

**Call to Order:** Dawn and Marianne are both absent today; Chuck Martin will fill in.

**Agenda:** Motion made, seconded and unanimously approved as written.

**Minutes:** The minutes were approved unanimously as written.

**President's Report:** Chuck read a report offered by Marianne. Some of the items offered were: We had two excellent concerts and the musical was great, as was the Beat Box. The Mosaic concert is scheduled for December 9<sup>th</sup>. The year is going smoothly, due to the awesome job of each chairman coordinating his/her committees. Thanks for the directories, the cheesecake sales went smoothly as is Fanny Mae. There are some open positions for next year: spirit wear and magazines. The by-laws will begin to be reviewed in January.

**Secretary's Report:** Thanks to Mrs. DePeeder for stepping in during Darlene's absence.

**Financial Reports:**

**V.P. of Finance:** Report as attached: current statement \$132,000, \$55,000 from student accounts not paid out for trip as of yet.

**Treasurer's Report:** Took in \$98,000, most for Florida trip. Sizeable amount received due to cheesecake sales.

**Contributing Members Report:** Dick needs some kind of letterhead to send thank you letters to contributing members prior to the end of the year. There are about 114 letters to be written and the amount contributed will be included.

**Fundraising Report:** A written report was received, attached.

Spirit wear indicated a deposit of approximately \$1,267 with a debit of \$675 for product replacements

Market Day: No report.

Cheesecake sales: 1,309 cheesecakes were sold with a profit of \$7,200 to students. Each student received .50 cents per cake more due to our selling over 1,000 cakes in all.

Fannie Mae Candy sale: 154 students sold for \$48,099 in sales, student profit of \$14,429.

Magazine Sales: Information will go home prior to break to allow students to contact relatives during the break. These will be collected the week we return. The student account split is now 70/30, question was asked if we could make it 50/50, with the thought that more might be sold if the students were going to receive more of the profits.

Motion made, seconded and unanimously approved.

**Student Accounts:** Orchestra accounts show \$2929.37, Band accounts are at \$11,613.15 and Choir are at \$7136.62.

A question was asked if someone could pay in advance and then request a refund from student accounts based on future sales? Discussion determined that the accounts can be used for anything trip/student participation, even for just "spending" money, so yes if requested by a parent, the money would be assumed to be used for participation..

**Volunteer Coordinator:** For the Mosaic concert, the National Honor Society members are providing program help as well as collecting the food donated.

**Publicity Report:**

Newsletter: Next issue February

Directory: Complete and distributed.

Website: up and running. the address is DGNmusicboosters.org. If using the website in any information, please be sure to use the "org."

**V.P. of Volunteers:** No report..

**Director's Report:** Mr. Teague thanks all volunteers who help the program run so well and so smoothly. Remember the Mosiac concert on the 9<sup>th</sup>. The choir ensembles are performing, the chamber choir having just started to perform locally and being well received. As a treat, the drum line will be going and performing at the football banquet.

**New Business:** We all remember the sad loss of Dick Riley; remember good thoughts for the family during the difficult days ahead. Also, during times as this, memorials and/or flowers are often given to the families, but there is no specific line item in the budget from which these monies are taken. Joan assured Marianne when she called to request a floral tribute that there was money from the Boosters, and now asked, for everyone's information, where the money was shown as a deduction. There are several line items used for these types of expenditures: miscellaneous \$500, unspecified donations during the year, usually running about \$200; and a Director's discretionary account of \$500. During discussion which followed, it was felt that to add a line item for every eventually would be far too cumbersome and they would not be frequently used. With this information, all agreed that the current method of distributing funds for these kinds of things should be retained, adding that the information be explained to all future presidents of the club.

Also brought to the attention of those present, was the money being paid out by volunteers, who do not then ask for reimbursement. For instance, paper, stamps, ink, etc. Obviously the information needs to be given to all volunteers that with proper documentation, all expenses can be reimbursed. Perhaps, if the volunteers do not want reimbursed, the amount of their expenditures can be listed as a contributing member in the records as "in kind," so that the amount is not put into the scholarship funds. This will be further discussed at a later meeting, it is, however, most important that all volunteers know that expenses can be reimbursed.

Also brought up was the purchase of a brick in Dick's memory. A motion was made to purchase a \$250 brick, to be paid for from the club, not donations made in Dick's memory. The motion was 2<sup>nd</sup> and carried unanimously. A letter to the family stating our intentions and thanking them for the donations to the music boosters club will be developed by Mr. Miller and sent out soon.

Also, a letter of thanks and acknowledgement needs to be sent out to those who donated funds to the Dick Riley memorial/Music Boosters. Darlene said she would take care of this, asking for a list to be sent via e-mail.

**Old Business:** We need a music boosters logo. The music note is a bit generic and the "flying" N is for the marching band. Hopefully we can get together some ideas and present at the next meeting in the hopes of developing a decal for sale. Mr. Teague said he discussed the logo with the graphic design department and they feel the need for more input before they can proceed further.

**Adjournment:** Motion was made and seconded to adjourn the meeting. Meeting was unanimously adjourned at 7:50 p.m.

Next meeting is Tuesday, January 6th at 7:00 p.m.

Members in attendance: Darlene Landstrom, Tom Walser, Pattie DePeder, Joan Ralph, John Katrenak, Brayer Teague, Lynn Niemi, Gwen Box., Barb Mech, Bill Miller, Beth O'Riordan, Tana Williams, Chuck Martin and Dick Weil.